

Summary of Changes

Subcontractor Payment Tracking System

(SPT)

The following is a summary of the updated items included in this release. Each item listed has a brief explanation of the item. Documentation changes have also been applied where appropriate to correspond with these items.

Links Added

Manual Entry Link: Loads the default page displayed after logging into SPT that is used to manually enter payment data.

File Upload Link: Loads the file upload option page used to submit comma separated value (csv) text file of payment data via the upload process.

FAQ: Opens the SPT frequently asked questions document.

Contact Us: Opens a default email message pre-addressed to SPT email mailbox Trnsport@INDOT.IN.GOV.

Manual Entry Page

Subcontract Name Dropdown Box: The dropdown box will no longer display separate entries for the same subcontractor per selected contract.

Subcontractor Payment to Date Textbox: Added Textbox to display the amount paid to date via SPT, for the selected subcontractor. The textbox will only display if payments have been submitted.

File Upload Option

File Upload Process: Process to upload and submit multiple contracts and subcontractor's payment data in a comma separated value (csv) text file. See process documentation for details.